

Janet L. Salvio-Littlejohn, MA Ed. Admin

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A corporate and certified educational professional with over 30 years of project management skills, strongly motivated to empower educational staff and youth in an artistically creative, technologically advanced student-focused environment. Dynamic and innovative visionary leader, as well as a solid team-player, with a proven track record establishing strong, trustworthy and lasting relationships with school community members. Successfully collaborating with staff and leadership with superior communication skills on numerous projects.

CORE STRENGTHS

- Marketing/Program Coordination and Implementation
- Motivating students and staff for success
- Leadership and Team Building
- Budget Development and Oversight
- Outreach and Customer Service
- Teaching, Mentoring and School Development
- Grant Writing (Federal & Private)
- Curriculum Improvements
- Artistic and Technology Methodologist
- Program Evaluation and Assessment
- Workshop & Seminar Presentations
- Active with Community Involvement

EMPLOYMENT and LEADERSHIP EXPERIENCE

2013 to Present	Kaleidoscope Art and Technology Charter High School <i>(in development)</i> – Morrisville, NC, Chair of the Board of Directors
2012 to Present	Vance County Learning Center (VCLC) , Henderson, Board Chairperson, Advisor to the Director and Marketing
2009 to Present	Recovery Consultants , Cary, NC Medical Addiction and Peer Support, Curriculum Development and Training for Eastern Region
2002 to Present	Sterling Montessori Charter School - Morrisville, NC Educator, Cultural Arts Grant/Event Coordinator and Grant Writer
2007 to 2015	The Triangle Alano Club (TAC) – Cary, NC President and Chairperson for various committees: Grant Writing – awarded \$10,000 ABC grant, Social Committee producing over 35 social and fundraising events
1990 to present	Coach for Success, Inc. (<i>Life Coaching</i>) - San Francisco, CA Salt Lake City, UT Cary, North Carolina
1987 to 1992	Autodesk, Inc. Marin County, CA Project Management and Developer Relations Project Coordinator
1980 to 1982	Alcohol Awareness, Inc. - San Francisco, CA Board Member, Project Coordinator and outreach development training and services

EDUCATION & CREDENTIALS

- **Masters of Educational Administration** (2005) University of Phoenix
- **Bachelor of Arts in Psychology/Clinical Counseling** (1984) San Francisco State University
- **NC State License Educational Administration and Leadership** (Principal License), 2009
- **NC State License Elementary Education**, 2010