

Kaleidoscope Charter High School Board Meeting (in production)  
Thursday, 7/30/15  
6:00 p.m. via online WebEx

In attendance: Janet Littlejohn, Rupali Tayal, Emily Orr, Nakenge Robertson (we achieved a quorum)

Not in attendance with notice: Mark Stohlman, James Stout

Meeting called to order at 6:00 p.m.

1. APPROVAL OF PREVIOUS MINUTES.

Rupali makes a motion to approve - All approved

2. OLD BUSINESS.

Discuss updated KCHS By-Laws. Would everyone please re-review the By-Laws and provide edits/changes

3. NEW BUSINESS.

a) Board of Directors only will need a mandatory in-person meeting, for all Board Members in mid-August (advisory board does not need to attend). Please check this date of Sunday, August 23<sup>rd</sup>. Attendance at the meeting has to be notarized. It will be an overview of legal and audit requirements - lead by a hired professional and hired notary to demonstrate we were in attendance. Emily will check with Eddie Goodall for some recommendations.

b) Executive Board. Nakenge made a motion, and Rupali 2nd the motion for Janet and Emily to be the Executive Board. Motion passed.

c) Charter Application

Revision (in process) - Has everyone read the rubrics from 2014 Application?

Emily will be working on this with help from other board members. Goal is to have everyone review the revisions by the beginning of September. We would like to submit the online application 4 days prior to Sept. 25th deadline. Check for \$1,000 will be mailed.

Mission Statement (revision) - The Board needs to review, edit and then we all need to approve.

The mission statement (35 word max.) of the proposed charter school is as follows:

Kaleidoscope Charter High School will provide students with a transformational learning environment, a dynamic academic curriculum focused on student-centered learning, enhanced by the arts and technology.

We have room for a few more words, if needed. Further description of the mission statement will also need to be revised.

Janet asked BOD members to provide input and changes by Saturday, August 1st so we can vote on a final Mission Statement and move forward. We will use our new Mission Statement for our August 8th Benefit Performance and August 15th Community OUTREACH Information/literature.

Appendices - Being updated by Janet with help from other Board Members:

All Board Member paperwork and questionnaire (will be needed by Janet by August 8th)

2017-2018 School Calendar - In review

Facilities/Leased Property - (Nakenge and Arvind researching facilities)

Board Members Questions - Janet requested that all members please complete and return. This document goes with our resume/and background checks in Appendix G; Background checks require SS#.

Name of School changed to Kaleidoscope Charter High School - approved by Secretary of State;

501 c 3 has been approved - we can accept tax-deductible donations

Janet will take care of NC Dept. of Revenue Tax-exempt status - so we don't have to pay taxes on future purchases;

By-Laws of Kaleidoscope Charter High School were updated to reflect new by-laws and reviewed by lawyer and they appear thorough. BOD members are asked to review and be prepared to discuss at the next meeting.

1. Article IV Section 2 Board of Director - Number- changed to 5 to 9 members;
2. Article IV Section 3 Board of Director - Terms - Limits for Board members to 3 years (staggered);
3. Article V Section 2 and 5 Special Meetings/Notices 48 hours for Special Meetings and Notice of Meetings 7 days prior to meeting;
4. Article VII - Executive Committee - was added;
5. Conflict of Interest Policy (see page 6) - added.

#### 4. FUNDRAISING AND OUTREACH

a) August 8th - Benefit Performance (Janet to report) -

This is our 1st Fundraiser of 2015. Janet asked BOD members for a headcount of who is coming from your friends/family.

Location - HNSC (smaller) temple in Morrisville - rental fee has been discounted to \$175, plus they have offered for us to have an information table at 3 of their events at no cost.

We will need to rent sound/lighting TBD - Janet has a friend - will go by Friday, July 31st to check facility.

Rupali is obtaining donations of gift cards for food and door prizes.

Event Program donations and advertisers BOD members are asked to seek donations from businesspeople or individuals who want to donate money or gift cards/gift certificates or advertise.

b) Saturday, August 15th -- The Hindu Society of NC (HNSC) has invited us to have an information table (no charge) at their INDIA INDEPENDENCE DAY Event - Margaret and Janet will do outreach and get signatures for our school.

c) Mr. Sai Sudini (Advisory Board) is planning a personal fundraiser for us in mid-late August.

d) Kaleidoscope ART Class with Lara Visser (Advisory Board)- Original Founder of Kaleidoscope CHS, Lara is considering leading an "Evening Out Art Class" for KCHS in September - Rupali will work with Janet on this.

e) Spring 2016 - Kaleidoscope Charter H.S. 5K Fun Run and Walk -(Rupali reported) Run Coordinator/Consultant --Fit and Able --suggested Spring is a better time for us to plan for our 1st 5K Fun Run/Walk. They will discount their fee because of our 501 c 3. The total fee to produce this fundraising/outreach event is \$4,000, for all their work planning, organizing and marketing.

Once we know how well our charter application is doing, Board will have to approve this event. We will table this vote, until November's Board Meeting. We will raise the \$4,000 fee plus more. It takes 4 months of planning, as we plan for an April "Celebratory" Event.

f) Capital Campaign - Once we have our charter approved - we will raise larger donations. via CrowdRise.

g) Social Media - We are actively updating Facebook - Angela will update the Facebook page to insure the name change and contact info is Kaleidoscope Charter High School?

h) Website (Emily) is working to revise our website with a working PAY PAL donation button. Content is going to include:

- (new) Mission Statement (review/edit/vote - below);
- Curriculum Description;
- School vision;
- Events (August 8th and 15th);
- Board of Director's Resumes;
- Individual and Group photos of Board of Directors/Advisory Board member from August 8th Benefit Performance
- Links to Food Stores and Pay Pal.
- New Kaleidoscope Phone Number #919-694-7030
- New Logo

#### 5. NEXT MEETING DATE.

Next meeting was set for August 23<sup>rd</sup>, 2015

Meeting adjourned at 7:36 p.m.